



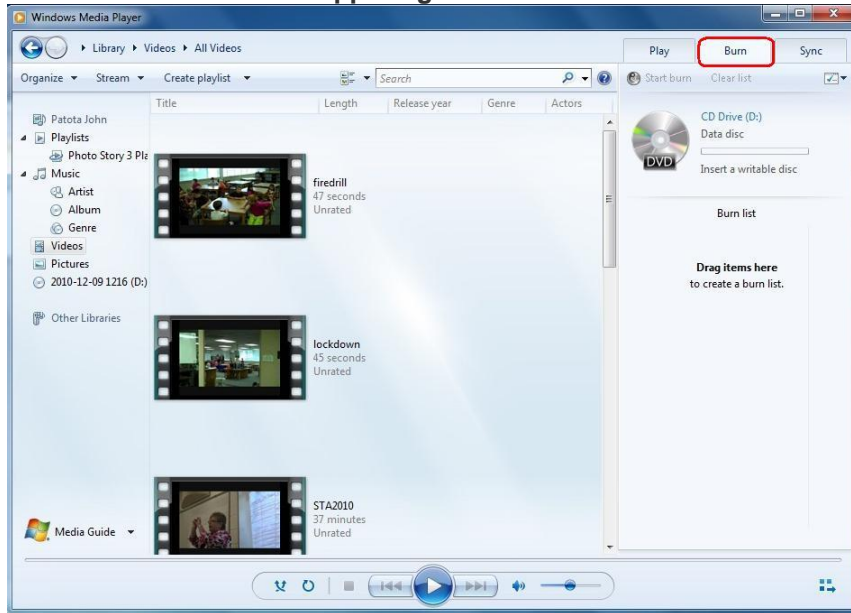
How To Burn Data To A CD/DVD

You can use the HP ProBook 4520s laptop with Windows 7 to archive digital media files, such as documents, music, pictures, and videos to a CD or DVD in Windows Media Player.

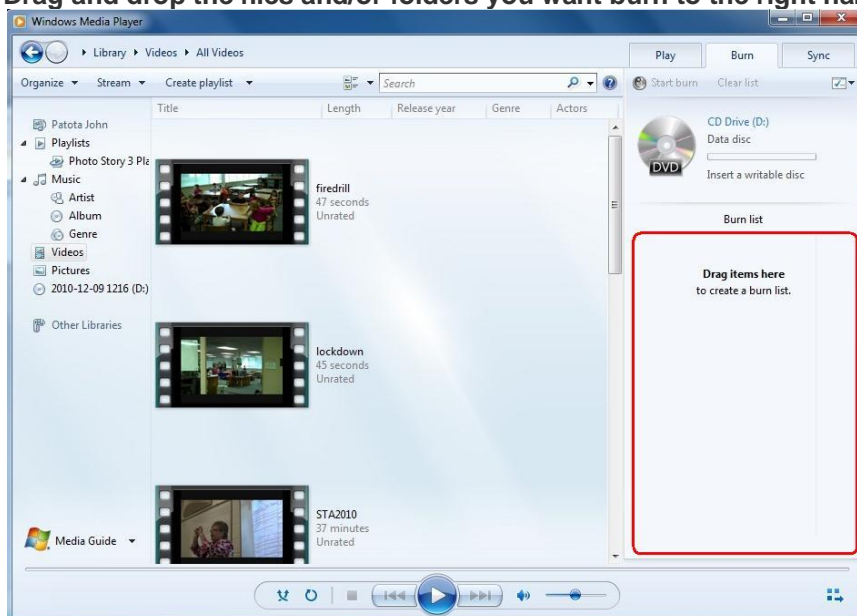
1. Insert a recordable CD or DVD into the DVD drive bay.

2. Start Windows Media Player.

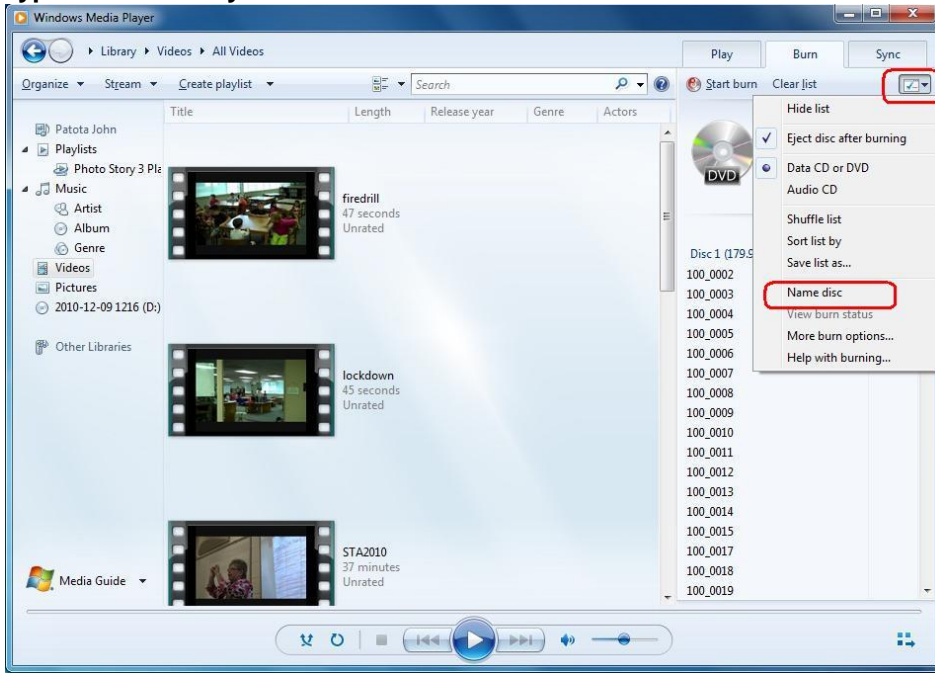
3. Click the Burn tab in the upper right hand corner.



4. Drag and drop the files and/or folders you want burn to the right hand side of the Windows Media Player.



5. To give the Disc a name click the pull down next to the check box on the upper right and go to Name Disc. Type in the name you want for the disc.



6. The last step is to click on the Start burn button at the top right.

